



Rayat Shikshan Sanstha's

**KARMAVEER BHAURO PATIL  
COLLEGE OF ENGINEERING SATARA**

**TENDER DOCUMENT**

FOR

**Providing Security Guards for a period of 11 months**

for

Rayat Shikshan Sanstha's, Karmaveer Bhaurao Patil College of  
Engineering, Satara

**Last date for submission of Sealed Tender: 23<sup>rd</sup> February 2022**

**Up to 5.00 PM.**

Tender to be submitted to:

**The Principal**

Rayat Shikshan Sanstha's,

Karmaveer Bhaurao Patil College of Engineering, Satara

**Contractor should provide their:**

Name of the Firm/Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_

E- MAIL id: \_\_\_\_\_

Contact Nos: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_  
GSTIN: \_\_\_\_\_



Rayat Shikshan Sanstha's  
**KARMAVEER BHAURO PATIL**  
**COLLEGE OF ENGINEERING SATARA**

**- TENDER NOTICE -**

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**Rayat Shikshan Sanstha's**  
**Karmaveer Bhaurao Patil College of Engineering, Satara**

Tenders are invited from reputed firms/companies through e-Tendering process for the requirement of Providing Security Guards for a period of 11 months.

The detail information of tender such as tender fess, terms, conditions and technical specifications of the tender process is available on our web site <https://edumart.sets.co.in>  
Tender must be submit online to this website up to 23-02-2022 @ 5.00 pm.

**Principal,**  
**Karmaveer Bhaurao Patil College of Engineering, Satara**

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Rayat Shikshan Sanstha's

# KARMAVEER BHAURO PATIL COLLEGE OF ENGINEERING SATARA

## NOTICE INVITING TENDER (NIT)

**NAME OF WORK:** Providing Security Guards for a period of 11 months of Rayat Shikshan Sanstha's, Karmaveer Bhaurao Patil College of Engineering, Satara

**Sealed tenders are invited for the above mentioned work from eligible agencies / contractors / firms.**

The Technical-Bid and Price-Bid should be in sealed cover with the name of the work and technical-bid/ Price-bid (As the case may be) clearly written on each sealed covers.

1	Name of the work	Providing Security Guards for a period of 11 months
2	Date and Time where tender forms are available for sale (Price : Rs.1000/-) (From 14-02-2022 to 23-02-2022)	From 11.00 AM on 14-02-2022 to Up to 5.00p.m on 23-02-2022
3	Time and last date of submission of e-Tender	Up to 5.00p.m on 23-02-2022
4	Place, Time & Address for submission of tender/contact person /telephone no/email address.	The Principal, Rayat Shikshan Sanstha's, Karmaveer Bhaurao Patil College of Engineering, Satara Tel : 02162-230636
5	Date, Time and Place of opening of tenders.	Not Specified
6	Earnest Money Deposit (EMD) Payable at Satara	Rs 15,000/-(DD-Drawn in Favour of <b>The Principal Rayat Shikshan Sanstha's, Karmaveer Bhaurao Patil College of Engineering, Satara.</b>
8	Terms of payment of Bills, if any (specify the minimum value of work for payment of running account bills)	Please Refer Point No. 21 of following terms and conditions
9	(Penalty clause) Liquidated Damages	In case of delay a penalty @ the rate of 2% of the value of the work per week subject to a maximum of 10% (as per the value of work) would be strictly imposed.

11	Stipulated time for completion of the work/supply.	30 DAYS.
12	Validity period of the tender.	Three (3) Months.
13	GST	GST as applicable
13 (a)	Income tax	Income tax deduction at source would be by the college before releasing any payment to the contractor. As applicable for individual and partnership firms

**The Principal  
Rayat Shikshan Sanstha's,  
Karmaveer Bhaurao Patil  
College of Engineering, Satara**

**TERMS AND CONDITIONS:**

1. The EMD is Rs.15000/- be paid as EMD by only any nationalized bank. D.D of in favor of Principal, Karmaveer Bhaurao Patil College of Engineering, Satara, Payable at Satara will be submitted by hand / Speed Post at office, Karmaveer Bhaurao Patil College of Engineering, Satara & details of D.D. should be fill online for approval.
2. The EMD of the dealers/channel partners will be returned to them if their tender is rejected. The EMD of other companies whose tender is accepted will be returned after 90 days of date of agreement with Principal, Karmaveer Bhaurao Patil College of Engineering, Satara and no objection certificate of concern HOD's where supply of goods is done.
3. All the prices mentioned in the tender must include All Taxes, Installation and Transportation (including delivery in respective branch).
4. The Vendors who are under composition scheme of GST could not participate in this tender process.
5. The vendors ought to mention separate GST in their Bills.
6. Vender should have been similar business and should be able to share minimum 3-5 such similar installation and execution.
7. Vendor Annual Turnover must be round about 10 lakhs for last 3 Years.
8. The vender participating should be capable of implementing the complete solution at later stage.

9. All material should be delivered by vendor to these colleges without any extra Freight and Transportation Charges.
10. Items are mentioned in the tender, dealers/channel partners can quote any or all brand. We require only one or any brand. Warranty mentioned in Technical Specification will be 03 business days on site comprehensive.
11. The dealers/channel partners whose tender is selected has to fulfill all the terms & conditions and provide the services during the warranty period and the same agreement should be written on Rs. 500/- stamp paper within 5 days to Principal, Karmaveer Bhaurao Patil College of Engineering, Satara
12. No payment in advance would be paid at the time of order.
13. The items ordered must be delivered as early as possible from the date of order. If the items are not delivered in time, the order will be cancelled without any intimation.
14. If delivery is not given as per purchase order and as per agreements, penalty will be charged per day @ 2% of purchase order amount.
15. Principal, Karmaveer Bhaurao Patil College of Engineering, Satara will cross verify the supply product then Rayat will make the payment. If any malpractices are found, Principal, Karmaveer Bhaurao Patil College of Engineering, Satara will terminate the contract and vendor will be Blacklisted.
16. To feel Price bid refer PDF file for details of Item Brand, Specification and Quantity with related Item Code of each item. Quantities mentioned in the PDF file are approximate.
17. The prices of the items decided will be valid for stipulated time.
18. The tender of that dealers/channel partners will be accepted whose prices are lowest from the particular make (specified brand and specifications) accepted in tenders.
19. Principal, Karmaveer Bhaurao Patil College of Engineering, Satara, is not bound to accept all the prices of the tender of any one company only.
20. The number of the items will be decided as per the need of the institute. It is not necessary that the institute will order the number of the items.
21. The Principal, Karmaveer Bhaurao Patil College of Engineering, Satara, will check all the items supplied by the dealers/channel partners in branches as per the purchase order and after satisfactory installation and testing report of concern HOD's that time 90% of the amount as per the order will be paid by cheque and remaining 10% of the amount as per the order after completion of 30 days of final satisfactory installation and testing report and acceptance of 5% bank guarantee from nationalized bank issued by company / dealer to Principal, Karmaveer Bhaurao Patil College of Engineering, Satara supply of material bank guarantee period is as same as warranty period.

22. If any item or peripheral is not available in market as per specified order, dealers/channel partners will responsible for supply those items or peripherals' of higher version or higher capacity in same price. No extra cost will be given for higher version or higher capacity of items or peripherals'.
23. The Security Agency which is selected should pay Rs.15,000/- (Rs. Fifteen thousand only) as a Security Deposit immediately.
24. The repair of any item must be done onsite within maximum 5-6 days and work of the machine/item must within maximum 5-6 days. If the repair is not possible on site the machine/item must be replace and then taken off-site for repair.
25. All mentioned Technical documents are compulsory for Technical Scrutiny otherwise his tender is not eligible for Commercial opening. Scrutiny and opening will be done online in scheduled time and its scheduled will be displayed on Tender web portal.
26. The decision of the purchaser shall be final and binding on the supplier in case of any dispute between the purchaser and supplier. The justification of the claim dispute will be Satara court only.
27. All the rights to change terms and conditions in tender and right to reject any or all tenders without any reason thereof whatsoever is reserved with Principal, Karmaveer Bhaurao Patil College of Engineering, Satara.
28. Tender must be submit online in stipulated time only.
29. Incomplete tenders are liable to be rejected.
30. Online auctions round not carried out.

Read, Understood, and Accepted

**Signature of the Tenderer with Seal**

**Date:**

(on dealers/channel partners letter pad)

**DUTIES OF THE SECURITY GUARDS**  
**WILL BE AS UNDER**

- A) He/She should maintain daily attendance register kept in the cabin of Registrar.
- B) In and Out entry register of faculty/staff should be strictly maintained. Visitor's register should be maintained. Gate pass and Uniform and Identity card should be checked regularly. If there are any complaints from faculty/staff with regard to making of entries in the register, the same should be brought to notice of the undersigned.
- C) Care should be taken to see that all the water tanks are filled daily before college working hours.
- D) The Tenderer should give list of guards, Xerox copies of discharge certificates (if any) one month prior to joining the duties in the college.
- E) If any security guard is on leave then his substitute arrangements should be made by the Tenderer well in advance.
- F) Parking should be made as per the instructions given by the college administration.
- G) One of the Day duty watchmen should remain present near the Southern Gate. He will keep watch on the bikes of the students. Routine vigilance rounds should be taken and reports thereof be submitted to college administration by the concerned guards.
- H) For any untoward incident, they should contact Principal or Registrar immediately.
- I) Parking like Guest Parking, No Parking and Ladies Parking should be maintained as per the instructions given by the college authorities.
- J) All Security Guards will maintain strict discipline during the working hours.

Letterhead of Tenderer

To,  
The Principal, Karmaveer Bhaurao  
Patil College of Engineering, Satara,

Subject:- Supply of specified Item and the items related to it.

Sir,

I/We hereby declare that I/ We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification, Approved manufacturers/ natural source of materials (i.e. all parts of Technical bid), Technical Specifications of schedule of quantities (i.e. all parts of Price bid), and clearly understood all the same and on the basis of the same I/ We have quoted our rates in the Schedule of Quantities (i.e. Price-Bid, Part-II Tender document) attached with the tender documents.

I/ We hereby declare that, in particular during execution of all works at site; it will be my/ our sole responsibility to strictly adhere to/ meticulously follow the General Specification, Approved manufacturers/ natural source of materials, Technical Specifications of schedule of quantities, all drawings of layout and items.

For any type of deviation (to any of above or subsequent instructions), it will be my/ our responsibility to obtain the written instruction of the Engineer-in-charge for the same failing which it shall be deemed that I have carried out any such deviations at my own and I shall be duty bound to replace the all deviated material/ works from the site at my/ our cost as well as I shall be liable to penalized by the employer as deemed fit and for all such loses made thereof, I/ we shall not have any right to arbitrate in any manner.

I have read the terms and conditions stated in your tender and I agree with them. I am ready to supply the items and the items related to them as per the enclosed list. Please accept my tender. Thank you,

Yours Faithfully,

Date

Signature and seal of Tenderer



## DETAILS OF THE VENDOR

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

S. No	Item	Details
1.	Name of Company	
2.	Mailing Address	
3.	Telephone and Fax numbers	
4.	Constitution of the Company	
5.	Name and designation of the person authorized to make commitments	
6.	Email Address	
7.	Year of commencement of Business	
8.	Turnover of the company (not of group)  2018-19 2019-20 2020-21	
9.	GST Number	
10.	Income Tax & Pan Card Number	
11.	Whether direct manufacturer or authorized dealers	
12.	Brief Description of after sales service facilities available with the tender (on separate page)	

### **Details of Service Centers and Delaer Offices**

Sr. No	Place& District	Own or Franchise	Postal Address	Contact Person Name and mobile numbers	Service Facilities available (Describe)	Number of service engineers	Time to report to the location
1							
2							
3							
4							
5							
6							
7							

### **Customer List**

Sr. No	Customer Name	Customer Address	City	Phone No with STD	Contact Person Name	Purchase Amount	Purchase Date
1							
2							
3							
4							
5							

**Following Technical documents are necessary to upload for Technical Scrutiny of Vendors in e-Tendering process.**

**Technical Documents**

1. Scan copy of receipt of amount paid for tender fee.
2. Nationalized Bank Demand Draft of EMD amount (scan copy)
3. Acceptance letter signed by authority accepting all the above-mentioned terms and conditions.
4. Company Letter of Brand Authorized Dealer.
5. Details of Vendor (as per given format)
6. Annual Turnover of Last 3 financial years (year wise) CA certified Balance Sheet.
7. IT return for last 3 years
8. Authorized district wise service centers (as per given format)
9. Customer list with satisfactory report
10. License - The Maharashtra Private Security Agencies, Regulation 2007.
11. A document wherein Provided Fund account is allotted to security guards.
12. PSARA License document
13. Security Guard Board License Certificate

**DECLARATION**

I/We have inspected the site of Rayat Shikshan Sanstha's, Karmaveer Bhaurao Patil College of Engineering, Satara and I/We have made me/ us fully acquainted with the local conditions in and around the sites of works and Lay out drawings of works, drawings of each items etc. complete.

I/We hereby declare that I/ We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification, Approved manufacturers/ natural source of materials (i.e. all parts of Technical bid), Technical Specifications of schedule of quantities (i.e. all parts of Price bid), and clearly understood all the same and on the basis of the same I/ We have quoted our rates in the Schedule of Quantities (i.e. Price-Bid, Part-II Tender document) attached with the tender documents.

I/ We hereby declare that, in particular during execution of all works at site; it will be my/ our sole responsibility to strictly adhere to/ meticulously follow the General Specification, Approved manufacturers/ natural source of materials, Technical Specifications of schedule of quantities, all drawings of layout and items.

For any type of deviation (to any of above or subsequent instructions), it will be my/ our responsibility to obtain the written instruction of the Engineer-in-charge for the same failing which it shall be deemed that I have carried out any such deviations at my own and I shall be duty bound to replace the all deviated material/ works from the site at my/ our cost as well as I shall be liable to penalized by the employer as deemed fit and for all such loses made thereof, I/ we shall not have any right to arbitrate in any manner.

I/ We hereby declare that I/ We shall obtain necessary drawings of items from employer in time and also shall uniformly maintain such progress as may be directed by the employer to ensure completion of same within the target date/ time as mentioned in the tender document.

Date:

Signature and seal of Contractor/ Tenderer

**Witness:**

1.

**QUOTE FOR THE SECURITY GUARDS**

**RATES WILL BE VALID FROM 01.03.22 TO 28.02.2023**

<b>Sr. No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate</b>	<b>GST</b>		<b>Amount With GST</b>
				<b>%</b>	<b>Amount</b>	
1.	Rate for Civil Security Guard for 8 Hrs. Duty	1				
2.	Rate for Civil Security Guard for 12 Hrs. Duty	1				
3.	Rate for Ex-Serviceman Security Guard for 8 Hrs. Duty (Without Gun)	1				
4.	Rate for Ex-Serviceman Security Guard for 12 Hrs. Duty (Without Gun)	1				
5.	Campus Supervisor 12 Hrs. Duty (Ex-Serviceman)	1				

Date:

Signature and seal of Contractor/ Tenderer